

BANKERS ORDER

To the Manager: Bank plc

Address:

..... Post Code:

Please pay to the account of the Parochial Church Council of St Nicolas, Cranleigh at Lloyds TSB Bank plc, Bank Buildings, High Street, Cranleigh, Surrey GU6 8BD

Account Number: **01805965**

Sort Code: **30-94-41**

The sum of : £ (*figures*), (*words*)

on the day of and on the same day in each succeeding **month / quarter / year** (*delete as necessary*) until further notice and debit my account with each payment made :

Account No: Sort Code:

Signature: Date:

Your Address:

..... Post Code:

Reference No:

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If you pay tax and give money to the church, you can 'gift aid' your donations. At no cost to you, this allows the church to claim back at least 25p for every £1 you give from HM Revenue & Customs.

HOW DOES IT WORK ?

If you give, for example, £5 per week to the church and you are a tax payer and have completed a Gift Aid Declaration, the church can reclaim £1 for every £5 you give, at no extra cost to you. This is money that you have already paid in tax to the Government which the church can claim back.

YOUR QUESTIONS

What is a Gift Aid Declaration ?

The declaration is the church's authority to reclaim tax from HM Revenue & Customs on your donations. By giving the declaration, you are confirming you understand this.

How do I pay under Gift Aid ?

However is most convenient for you—weekly, monthly, quarterly or annually, by envelope, cheque, bankers order or receipted cash—as long as the payment is recorded as a gift aid donation.

Will everyone know how much I give ?

No. A confidential recording system ensures that only the Stewardship Recorder knows how much you give.

What if my circumstances change and I can't maintain the level of my giving ?

As long as you have paid at least as much tax as the church reclaims on your giving in any one tax year, you can just alter your giving. If you're unsure, please contact the stewardship secretary.

What if I stop paying enough tax ?

You should notify the stewardship recorder to cancel your declaration. You can do this at any time and the cancellation will take effect from the date you notify the church.

I only pay a small amount of tax, Can I still use Gift Aid ?

Yes as long as you have paid at least as much tax as the church reclaims on your giving. If you are concerned do ask us for further information.

Can I count tax other than income tax ?

Yes. Capital Gains tax, tax on dividends income and tax deducted from banks and building society interest (provided you have not reclaimed it) can all be used.

All you have to do is complete the form below to make the declaration to the church :

Your Name :

Address:

..... Post Code:

I confirm that I have paid or will pay an amount of Income and/or Capital Gains tax for each tax year that is at least equal to the amount of tax that all charities that I donate to will reclaim on my gifts. I understand that VAT and Council Tax do not qualify. I want St Nicolas to treat all donations I have made for the last 4 year and all donations I make from the date of this declaration as Gift Aid donations until I notify the church otherwise.

Signature: Date: