



# **Getting Married**



**in the  
Parish of Cranleigh**

2019— 2020



# Introduction

Many Congratulations! We are delighted that you're considering having your wedding at St Nicolas Church. We will do all we can to ensure that your special day is a happy one and that your marriage is built on firm foundations.

We will help you prepare for your wedding day and life together, both in terms of the service and day to day logistics as well as emotional and spiritual support. You will be invited to a marriage preparation course—an informal way of discussing some of the dynamics of getting married. You will also meet the priest taking your service on several occasions.

This booklet is our guide to what's involved in planning a wedding in our church and hopefully answers many of the questions that you may have about the process of booking a wedding and getting married in church.

If you have any additional questions please do call or email the parish office and we will be pleased to help you.

A handwritten signature in black ink that reads "Ro. Woodhams". The signature is written in a cursive, slightly slanted style.

Roy Woodhams

Rector of St Nicolas, Cranleigh

# Frequently Asked Questions

## Can I get married at St Nicolas?

There are various ways in which you can qualify to be married at St Nicolas:

### **Either one or both of you lives in the Parish**

If you or your partner live in the parish, you are entitled to be married at St Nicolas by 'Banns'. (You can check this with the church office or online at [www.achurchnearyou.com](http://www.achurchnearyou.com)).

Banns are a public announcement of your intention to marry and must be read in your parish church. If either of you lives outside this parish you must ensure that the Banns are published in your own parish church(es) too - this is a legal requirement. You will need to contact the relevant parish and arrange the calling of Banns. It is your responsibility to make sure that your banns are read in other parish(es), you will need to give us the 'Banns Certificate' at least a fortnight before your wedding to prove this has been done.

### **Neither of your live in the Parish**

If neither of you currently live in the parish, you can still qualify to get married in St Nicolas if you can meet any one of the following criteria:

- One of you was baptised in the parish.
- One of you was prepared for confirmation in the parish.
- One of you has lived within the parish for at least six months.
- One of you has (or will by the time you are married) regularly attended normal church services for at least six months.

Or

- One of your parents lived within the parish for at least six months after you were born.
- One of your parents regularly attended St Nicolas for at least six months.
- One of your parents was married in the parish.

Or

- One of your grandparents was married in the parish.

Evidence of any connection will need to be shown to the priest taking the service.

If you don't qualify for a historical connection and aren't able to attend St Nicolas for six months before you wedding, you can still be married under a 'special licence'. Please talk to the Rector for more information on this option.

### **Marriage in Church after divorce**

The Rector will want to discuss with you how the previous marriage went wrong and the needs and concerns of any children from that relationship. If the clergy are happy to marry you, you can be married under the same qualifications as above. However, you will need to let us have a copy of your Decree Absolute.

### **If you are not members of the Church of England**

People of all faiths have the right to be married within their parish church. If one of you belongs to another faith, which is not Christian, then it may still be possible for you to get married at St Nicolas, but you will need to have the normal Christian order of service.

### **If one of you is not British or does not live in England**

You may need to apply for a special licence to marry at St Nicolas. Please contact our church office for more information.

### **Who will take our service?**

There are several clergy who conduct weddings at St Nicolas. A few months before your wedding, the clergy will decide who will be taking your wedding and will let you know.

### **Can I ask a Priest from another parish to take the service?**

Whilst most weddings are taken by the St Nicolas clergy team, if you would like to ask a priest from another parish, or elsewhere, to take part in the service this is usually not a problem, but please discuss your thoughts with the Rector at your first meeting.

## **Which form of service should we have?**

Most wedding ceremonies use the '2001 Common Worship' form of the service. Whilst there are other authorised forms, Common Worship is our recommendation. If you would like to have a copy of the ceremony to help plan your service, these are available at a small cost from the Church Office or online at : <https://www.churchofengland.org/prayer-and-worship/worship-texts-and-resources/common-worship/marriage>

## **How long will the Service last?**

Usually a wedding service will last between 40 and 45 minutes, but this depends on how many readings and hymns you choose to include. It is extremely important that you arrive on time for the wedding service. If your service doesn't start on time, it might be necessary to reduce part of the service to ensure it doesn't run into another service.

## **When will our 'Banns' be read?**

For those living in the Parish of Cranleigh, Banns of Marriage will normally be published for 3 consecutive weeks at the 10am Service at St Nicolas, within the 3 months before your wedding. Our Church Office will advise you of the dates for reading your banns when your wedding date has been set. You are not obliged to attend the reading of the banns but on these occasions everyone in the church will be praying for you and it can be a very special and moving experience.

## **Does the bride have to be 'given away'?**

There is no requirement for the bride to be given away, nor for this to be done by her father, although this is often something that bride wishes to include. Some couples prefer to walk down the aisle together.

## **Will there be a rehearsal in church?**

Yes. In the week before the wedding there will be a full rehearsal for the bride, bridegroom, best man, bridesmaids, and any others with an active role in the service. This rehearsal should be arranged directly with the priest who is marrying you. The priest will also meet you a few weeks before the wedding to finalise the service arrangements with you.

## **Do we have to have witnesses?**

Yes, you must have two witnesses who are over the age of 18 have a good understanding of English. They will be required to sign the wedding register along with the bride and groom and the priest who conducts the service. All signatures need to be legible and the bride will sign her maiden name.

## **Do we need ushers?**

Ushers will help to look after your guests and is a good way of involving family and friends on your day. They are usually needed to give out your orders of service, show people to their seats and generally help out. After the service, they check to ensure cameras and handbags haven't been left in the church.

## **Can we have Bell Ringers?**

St Nicolas bell ringers often take part in weddings. As with the choir, please let us know at least six weeks before your wedding as most bell ringers have full time jobs and other commitments.

## **Can we have a choir?**

St Nicolas Church choir often take part in weddings and can help lead the congregation in singing hymns or sing an anthem during the service (often during the signing of the registers). Please let us know as soon as possible (at least six weeks before) if you would like the church choir to take part in your service, so that we can ask them to be available. There is an additional charge for the church choir. Some couples opt to bring their own choir and are welcome to do so. Please note that during the month of August, the choir is unavailable

## **What music can I have?**

We have facilities in church to play music from a CD in addition to having the organ played. It is usual to have two or three hymns but you can have up to four or even none at all. If you're not sure about hymns, we've included some ideas at the end of this booklet. It is best to discuss your detailed requirements for music with the priest who will lead your service and the organist. This must be done in good time before your wedding and before your orders of service are printed.

## **Can we make a video recording of our wedding?**

Yes, but bear in mind that if you're providing your own musicians you will need to negotiate with them separately regarding their permission and any additional fee. The videographer should arrive in good time before the wedding and discuss with the clergy where best to stand. Video camera operators are asked to ensure minimum intrusion into the service. It is suggested that they position themselves in the pulpit or behind one of the front pillars for the entire duration of the service. We do not however allow the use of additional video lighting. The church is not dark and this should not present an issue for your videographer.

## **Can photographs be taken during the service?**

Your wedding is a special moment within your lives and we appreciate that your friends and family will want to record it. However, flashes, clicking of cameras and moving around to get the perfect picture is very distracting. In order that the service in church flows freely without too much intrusion, please tell photographers that during the service itself no flash photography is allowed (except when the bride arrives inside the church, at the signing of the registers, and as the couple finally walk down the aisle). Your official photographer may take non-flash pictures, but we ask that he or she arrive half an hour before the service to speak to the priest and agree where photographs are allowed without distracting from the service.

## **What time should the bride, groom and ushers arrive?**

The bridegroom and best man should arrive at least half an hour before the service is due to start. The ushers will need to arrive in good time to prepare before the guests start to arrive—typically this will be 45 mins before. The bridesmaids and page boys should arrive about 10 to 15 mins before the service—this will also allow your photographer to take pictures before the service is due to start. If you have asked guests to do a reading or prayers, please ask them to arrive about 15 mins before the service and make themselves known to the priest taking your service when they arrive.

## **Sat nav systems**

If your guests are using satellite navigation systems, the post code of the church car park is : GU6 8AS and the post code of the larger council car park is: GU6 8AF.



## **Do we need an order of service?**

Yes, but this does not need to be elaborate or expensive unless you wish to make it so. The St Nicolas website includes a sample which may give you ideas. The order of service will include details of the music and readings as well as the words of hymns and responses to prayers. It is usual to pick two or three hymns, but you can have up to four or even none at all. In order to comply with copyright laws, these should be selected from the hymn books within the church. If you wish to select other hymns, please talk to us and we will be happy to advise you.

Please note that the number of verses in hymns, the words and even tunes can vary on the internet, so it will be worth checking. You will also need to pick two readings one of which must be from the Bible. The details of hymns, readings and words of the service need to be finalised and agreed in good time, at least three weeks before your wedding and before your orders of service are printed. Don't forget to include extra copies of your order of service for priest, organist and choir!

## **Is parking available?**

The church car park is right at the top of Church Lane (behind the church), it is shared with those using the church halls. There is a large council car park on Village Way which is about five minutes walk from the church. Please ensure that your guests do not park in the Arts Centre car park at the bottom of Church Lane as this is a private car park for those using the Arts Centre.

## **Can our guests throw confetti?**

We allow confetti to be thrown on the church path near the lych gate (furthest away from the church) as long as the confetti is bio-degradable such as rice or rose petals—other types are hard to sweep up.

## **Change of address or other personal details**

If there are any changes of address or other personal details relating to the information given for your banns before the wedding, these must be notified to the Church Office.

## **What about flowers and candles?**

We have a team who would be happy to decorate the church for you if you wish. This can be done in several different ways, and our team can discuss how many floral arrangements you would like. The prices depend on the type of flowers that are required and we would always try and match the flowers of the bridal party. If there is more than one wedding on the same day, a neutral colour scheme is suggested so as to blend with all parties.

You may prefer to have your own florist or friends to do the flowers for you. This is absolutely fine but you must discuss it with us in advance. It is assumed that unless otherwise agreed, the flowers will remain in church for the following Sunday as our flower team would not have sufficient time to redecorate the church ready for our Sunday services. However, during Advent and Lent, all flowers must be removed before the following Sunday. Please ask for more details if you are unsure. Please note, we do not permit the use of candles within flower arrangements.

## **Marriage preparation event**

Getting married is probably the most important thing that will ever happen to you. An important part of the preparation for your wedding will be our Marriage Preparation Event, which will give you an opportunity to spend a little time thinking about your marriage and meet our clergy and talk about some of the preparation for your wedding day. You will also have the opportunity to meet other couples getting married in the parish and we are confident that you will benefit greatly from coming to this event.

Our experience is that couples who are unable to come have missed an important part of the process of getting ready for their big day. The event normally happens in February/March, and you will receive details of the day nearer the time. It is important that you both attend it rather than just one of you.

## How much does it all cost and when do we pay ?

The overall cost of the wedding is up to you! There are statutory (legal) fees set out by the Church of England<sup>1</sup> plus additional fees charged by the Parish for our services provided, eg for heating during the winter months. We will be happy to talk you through this in detail when you book your wedding.

We ask for a deposit of £100 on booking and for the balance to be paid at least two weeks before your wedding. These fees can be paid in cash or cheque payable to St Nicolas Church PCC or via internet banking : sort code 309441, account no. 40758060 with a reference of WEDD and your two surnames (eg: *Wedd Smith Jones* )

The fees for weddings in St Nicolas for 2018 are as follows:

### Statutory Fees:

Marriage Service and one Certificate of Marriage	£455
Publication of Banns	£30
Banns Certificate	£14
Sub Total	<b>£499</b>

### Local Fees:

Organist <sup>2</sup>	£150
Verger	£50
Choir (optional)	£215
Bells (optional)	£180
Heating (September to March only)	£25
Additional copy of Certificate of Marriage (optional)	£14
Total:	<b>£1,133</b>

We charge **£43** for the publication and certificate of Banns for weddings elsewhere.

<sup>1</sup>These fees are displayed in the back of our church, the Church Office or available at <http://www.churchofengland.org/weddings-baptisms-funerals/fees.aspx>

<sup>2</sup>Please note that our organist's contract states that he is entitled to the fee even if you bring your own organist.

# Reading Ideas

There is space in the wedding service for two readings. Frequently, couples choose one reading from the bible and one non-religious reading. Here are some suggestions:

## **Genesis 1.26-28**

Then God said, 'Let us make humankind in our image, according to our likeness; and let them have dominion over the fish of the sea, and over the birds of the air, and over the cattle, and over all the wild animals of the earth, and over every creeping thing that creeps upon the earth.' So God created humankind in his image, in the image of God he created them; male and female he created them. God blessed them, and God said to them, 'Be fruitful and multiply, and fill the earth and subdue it; and have dominion over the fish of the sea and over the birds of the air and over every living thing that moves upon the earth.

## **Song of Solomon 2.10-13, 8.6-7**

My beloved speaks and says to me:

'Arise, my love, my fair one, and come away;

for now the winter is past, the rain is over and gone.

The flowers appear on the earth; the time of singing has come, and the voice of the turtle dove is heard in our land.

The fig tree puts forth its figs, and the vines are in blossom; they give forth fragrance.

Arise, my love, my fair one, and come away.'

Set me as a seal upon your heart, as a seal upon your arm;

for love is strong as death, passion fierce as the grave.

Its flashes are flashes of fire, a raging flame.

Many waters cannot quench love, neither can floods drown it.

If one offered for love all the wealth of one's house, it would be utterly scorned.

### **Jeremiah 31.31-3**

The days are surely coming, says the Lord, when I will make a new covenant with the house of Israel and the house of Judah. It will not be like the covenant that I made with their ancestors when I took them by the hand to bring them out of the land of Egypt - a covenant that they broke, though I was their husband, says the Lord. But this is the covenant that I will make with the house of Israel after those days, says the Lord: I will put my law within them, and I will write it on their hearts; and I will be their God, and they shall be my people. No longer shall they teach one another, or say to each other, 'Know the Lord', for they shall all know me, from the least of them to the greatest, says the Lord; for I will forgive their iniquity, and remember their sin no more.

### **Tobit 8.4-8**

When the parents had gone out and shut the door of the room, Tobias got out of bed and said to Sarah, 'Sister, get up, and let us pray and implore our Lord that he grant us mercy and safety.' So she got up, and they began to pray and implore that they might be kept safe. Tobias began by saying, 'Blessed are you, O God of our ancestors, and blessed is your name in all generations for ever.

Let the heavens and the whole creation bless you for ever.

You made Adam, and for him you made his wife Eve as a helper and support. From the two of them the human race has sprung.

You said, "It is not good that the man should be alone; let us make a helper for him like himself."

I now am taking this kinswoman of mine, not because of lust, but with sincerity. Grant that she and I may find mercy and that we may grow old together.' And they both said, 'Amen, amen.'

## **Romans 7.1,2,9-18**

Do you not know, brothers and sisters - for I am speaking to those who know the law - that the law is binding on a person only during that person's lifetime? Thus a married woman is bound by the law to her husband as long as he lives; but if her husband dies, she is discharged from the law concerning the husband.

I was once alive apart from the law, but when the commandment came, sin revived and I died, and the very commandment that promised life proved to be death to me. For sin, seizing an opportunity in the commandment, deceived me and through it killed me. So the law is holy, and the commandment is holy and just and good.

Did what is good, then, bring death to me? By no means! It was sin, working death in me through what is good, in order that sin might be shown to be sin, and through the commandment might become sinful beyond measure.

For we know that the law is spiritual; but I am of the flesh, sold into slavery under sin. I do not understand my own actions. For I do not do what I want, but I do the very thing I hate. Now if I do what I do not want, I agree that the law is good. But in fact it is no longer I that do it, but sin that dwells within me. For I know that nothing good dwells within me, that is, in my flesh. I can will what is right, but I cannot do it.

## **Romans 8.31-35,37-39**

What then are we to say about these things? If God is for us, who is against us? He who did not withhold his own Son, but gave him up for all of us, will he not with him also give us everything else? Who will bring any charge against God's elect? It is God who justifies. Who is to condemn? It is Christ Jesus, who died, yes, who was raised, who is at the right hand of God, who indeed intercedes for us. Who will separate us from the love of Christ? Will hardship, or distress, or persecution, or famine, or nakedness, or peril, or sword?

No, in all these things we are more than conquerors through him who loved us. For I am convinced that neither death, nor life, nor angels, nor rulers, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord.

### **Romans 12.1,2,9-13**

I appeal to you therefore, brothers and sisters, by the mercies of God, to present your bodies as a living sacrifice, holy and acceptable to God, which is your spiritual worship. Do not be conformed to this world, but be transformed by the renewing of your minds, so that you may discern what is the will of God - what is good and acceptable and perfect.

Let love be genuine; hate what is evil, hold fast to what is good; love one another with mutual affection; outdo one another in showing honour. Do not lag in zeal, be ardent in spirit, serve the Lord. Rejoice in hope, be patient in suffering, persevere in prayer. Contribute to the needs of the saints; extend hospitality to strangers.

### **Colossians 3.12-17**

As God's chosen ones, holy and beloved, clothe yourselves with compassion, kindness, humility, meekness, and patience. Bear with one another and, if anyone has a complaint against another, forgive each other; just as the Lord has forgiven you, so you also must forgive. Above all, clothe yourselves with love, which binds everything together in perfect harmony. And let the peace of Christ rule in your hearts, to which indeed you were called in the one body. And be thankful. Let the word of Christ dwell in you richly; teach and admonish one another in all wisdom; and with gratitude in your hearts sing psalms, hymns, and spiritual songs to God. And whatever you do, in word or deed, do everything in the name of the Lord Jesus, giving thanks to God the Father through him.

## **1 Corinthians 13**

If I speak in the tongues of mortals and of angels, but do not have love, I am a noisy gong or a clanging cymbal. And if I have prophetic powers, and understand all mysteries and all knowledge, and if I have all faith, so as to remove mountains, but do not have love, I am nothing. If I give away all my possessions, and if I hand over my body so that I may boast, but do not have love, I gain nothing. Love is patient; love is kind; love is not envious or boastful or arrogant or rude. It does not insist on its own way; it is not irritable or resentful; it does not rejoice in wrongdoing, but rejoices in the truth. It bears all things, believes all things, hopes all things, endures all things. Love never ends. But as for prophecies, they will come to an end; as for tongues, they will cease; as for knowledge, it will come to an end. For we know only in part, and we prophesy only in part; but when the complete comes, the partial will come to an end. When I was a child, I spoke like a child, I thought like a child, I reasoned like a child; when I became an adult, I put an end to childish ways. For now we see in a mirror, dimly, but then we will see face to face. Now I know only in part; then I will know fully, even as I have been fully known. And now faith, hope, and love abide, these three; and the greatest of these is love.

## **Matthew 5.1-10**

When Jesus saw the crowds, he went up the mountain; and after he sat down, his disciples came to him. Then he began to speak, and taught them, saying:

'Blessed are the poor in spirit, for theirs is the kingdom of heaven.

Blessed are those who mourn, for they will be comforted.

Blessed are the meek, for they will inherit the earth.

Blessed are those who hunger and thirst for righteousness, for they will be filled.

Blessed are the merciful, for they will receive mercy.

Blessed are the pure in heart, for they will see God.

Blessed are the peacemakers, for they will be called children of God.

Blessed are those who are persecuted for righteousness' sake, for theirs is the kingdom of heaven.'



### **Mark 10.6-11,13-16**

Jesus said, 'From the beginning of creation, "God made them male and female." "For this reason a man shall leave his father and mother and be joined to his wife, and the two shall become one flesh." So they are no longer two, but one flesh. Therefore what God has joined together, let no one separate.' People were bringing little children to him in order that he might touch them; and the disciples spoke sternly to them. But when Jesus saw this, he was indignant and said to them, 'Let the little children come to me; do not stop them; for it is to such as these that the kingdom of God belongs. Truly I tell you, whoever does not receive the kingdom of God as a little child will never enter it.' And he took them up in his arms, laid his hands on them, and blessed them.

### **John 2.1-11**

On the third day there was a wedding in Cana of Galilee, and the mother of Jesus was there. Jesus and his disciples had also been invited to the wedding. When the wine gave out, the mother of Jesus said to him, 'They have no wine.' And Jesus said to her, 'Woman, what concern is that to you and to me? My hour has not yet come.' His mother said to the servants, 'Do whatever he tells you.' Now standing there were six stone water-jars for the Jewish rites of purification, each holding twenty or thirty gallons. Jesus said to them, 'Fill the jars with water.' And they filled them up to the brim. He said to them, 'Now draw some out, and take it to the chief steward.' So they took it. When the steward tasted the water that had become wine, and did not know where it came from (though the servants who had drawn the water knew), the steward called the bridegroom and said to him, 'Everyone serves the good wine first, and then the inferior wine after the guests have become drunk. But you have kept the good wine until now.' Jesus did this, the first of his signs, in Cana of Galilee, and revealed his glory; and his disciples believed in him.

### **John 15.1-8**

Jesus said to his disciples: 'I am the true vine, and my Father is the vine grower. He removes every branch in me that bears no fruit. Every branch that bears fruit he prunes to make it bear more fruit. You have already been cleansed by the word that I have spoken to you. Abide in me as I abide in you. Just as the branch cannot bear fruit by itself unless it abides in the vine, neither can you unless you abide in me. I am the vine, you are the branches. Those who abide in me and I in them bear much fruit, because apart from me you can do nothing. Whoever does not abide in me is thrown away like a branch and withers; such branches are gathered, thrown into the fire, and burned. If you abide in me, and my words abide in you, ask for whatever you wish, and it will be done for you. My Father is glorified by this, that you bear much fruit and become my disciples.'

### **John 15.9-17**

Jesus said to his disciples: 'As the Father has loved me, so I have loved you; abide in my love. If you keep my commandments, you will abide in my love, just as I have kept my Father's commandments and abide in his love. I have said these things to you so that my joy may be in you, and that your joy may be complete.

This is my commandment, that you love one another as I have loved you. No one has greater love than this, to lay down one's life for one's friends. You are my friends if you do what I command you. I do not call you servants any longer, because the servant does not know what the master is doing; but I have called you friends, because I have made known to you everything that I have heard from my Father. You did not choose me but I chose you. And I appointed you to go and bear fruit, fruit that will last, so that the Father will give you whatever you ask him in my name. I am giving you these commands so that you may love one another.'

## **Favourite Wedding Music**

A wide range of music can be played before, during and after your wedding. Here are a few ideas :

### **Title**

Arrival of the Queen of Sheba

Jesu, Joy of Man's Desiring

Toccatina and Fugue in D minor

Ave Maria

Wedding March

Toccatina (Symphony No. 5)

### **Composer**

Handel

J.S. Bach

J.S. Bach

Schubert

Mendelssohn

Widor

# Popular Wedding Hymns

<b>Title</b>	<b>Number in Hymn Book</b>
Alleluya, sing to Jesus	33
And did those feet (Jerusalem)	37
At the name of Jesus	52
Be still for the presence of the Lord	62
Be thou my vision, O Lord of my heart	66
Bind us together, Lord	73
Come down, O Love divine	120
Dear Lord and Father of mankind	152
Father, hear the prayer we offer	169
For the beauty of the earth	195
Give me joy in my heart (sing Hosanna)	215
Glorious things of thee are spoken	223
Guide me, O thou great Redeemer	275
How great thou art	563
I cannot tell (Londonderry Air / Danny Boy)	327
Lead us, heavenly Father, lead us	422
Lord of all hopefulness, Lord of all joy	467
Love divine, all loves excelling	491
O Jesus, I have promised	556
O worship the King	582
Praise my soul, the King of heaven	623
Seek ye first the kingdom of God	652
Tell out my soul, the greatness of the Lord	692
The King of love, my Shepherd is	715

A selection of hymns can be listened to at :

<http://www.yourchurchwedding.org/hymns-media-player.aspx>

# Useful Contacts

## Parish Office

Elise Whittington

St Nicolas Church Office

Church Lane

Cranleigh

GU6 8AS

Email : [Elise@stnicolascranleigh.org.uk](mailto:Elise@stnicolascranleigh.org.uk)

Tel: 01483 273620

## Clergy

Rev'd Roy Woodhams (Rector)

Email: [Roy@stnicolascranleigh.org.uk](mailto:Roy@stnicolascranleigh.org.uk)

Tel: 01483 800655

Rev'd Ian Maslin (Curate)

Email: [Ian@stnicolascranleigh.org.uk](mailto:Ian@stnicolascranleigh.org.uk)

Tel: 01483 379518

Rev'd Tricia Hislop (Assistant Priest)

Email: [Tricia@stnicolascranleigh.org.uk](mailto:Tricia@stnicolascranleigh.org.uk)

Tel: 01483 274359

## Organist

Michael Clarke

Tel: 01483 268012

## Bellringers

Chris Robinson

Tel: 01483 274455

## Flower Arrangers

Valerie Watts

Tel: 01483 276194

# Wedding Checklist

## As soon as possible

- Arrange to meet one of the clergy and book the church

## 12—16 Weeks before the wedding

- Arrange for your banns to be read at other churches (if necessary)
- If you're divorced, provide us with your Decree Absolute
- Let us know if you would like bells or a the choir

## 8 Weeks before the wedding

- Contact the organist and arrange to talk about hymns and music for the service

## 4 Weeks before the wedding

- Ask the clergy to check your draft order of service
- Pay the wedding fees
- Ask your florist to contact the flower team.

## 2 Weeks before the wedding

- Check the date for your rehearsal
- Give the banns certificate to the clergy

## 1 Weeks before the wedding

- Bring cash for the choir and/or bell ringers
- Bring service sheets to the church

# Appendix A – Music Guidance Sheet

Date & Time of Wedding .....

Organist required Yes/No

Choir required Yes/No

Any visiting musicians? Yes/No  
*(If Yes, please contact organist with details)*

Groom’s Name & Address	Bride’s Name & Address
Tel.	Tel:

## Music Choice

Incidental Music before the Service .....

Entry of Bride .....

During the Signing of the Registers .....

Outgoing Music .....

- Hymns [1] ..... Tune .....
- [2] ..... Tune .....
- [3] ..... Tune .....

