



**Minutes of a meeting of the Parochial Church Council
Held via Zoom on Wednesday 11th November 2020 at 7.30 p.m.**

Present: Canon Roy Woodhams (Chair) Katherine Tuck, Michael Roberts, Paul Jenkins, Jeff Wood, Gabrielle Clarke, Nicola Craven-Smith, Steff Shepherd, Maurice Bowles, Gordon Cheesman, Susan Clarke, Howard Cherry, Georgina Francis, Frank Sole, Paul Dyer, Joan Connolly, Sandra Keeping, Margie Nursey, Judith Wedderspoon, Tim Oxborough, Revd Tim Clifford Hill

1 Apologies: Revd Rutton Viccajee

The Chairman began the meeting with the PCC Prayer and welcomed everyone.

2 Minutes of the last meeting – 22nd October 2020:

Acceptance of minutes proposed by Gabrielle Clarke, seconded by Katherine Tuck and agreed. To be signed at a later date.

3 Matters Arising: None

4 Safeguarding: Katherine reported that a new Diocesan Safeguarding Officer has been appointed. Nothing to report locally.

5 Financial Report:

The Finance Team has produced an Operating Budget for the Financial Year to 31 December 2021 (attached). This shows an anticipated income of £200,554 and an anticipated expenditure of £207,277, with a deficit of £6,723. The Treasurer commented that with all the current uncertainty it is extremely difficult to anticipate the future. The situation at the end of this year is far better than it might have been, owing to the incredible generosity of church members. Moreover, the deficit in next year's budget could be wiped out, depending on whether we carry forward a balance at the end of this year.

Jeff thanked Chris Robinson and the Finance Team for their efforts.

Roy thanked Jeff and commended the budget to the PCC for their approval, even though he thought it might be unduly pessimistic.

Jeff, as Treasurer, proposed that the PCC adopt the budget for 2021 and this was seconded by Howard Cherry. All in favour.

Jeff reported that the legacy of £17,000, mentioned at the last meeting, has been received and paid into the Reserve Fund.

6 Parish Share Rebate:

Mike summarized the report from the Outreach & Mission Team recommending how the Parish Share Rebate might be allocated for Mission. The report had previously been circulated and a copy is attached to the minutes.

The Parish Share Rebate amounts to £8,675. In addition to the allocation already agreed to each of our five mission charities, the Outreach & Mission Team have considered four local organisations, each working to relieve an otherwise difficult life, and propose that:

‘From the rebated Parish Share monies a sum of £500 is offered to Jigsaw and to Rowleys, with £300 to The Community Fund. For each of the five mission charities listed (Bible Society, USPG, Happy Child, A Rocha and Children’s Society – the neediest of which is Happy Child), an equal sum of £750. The remaining balance to be held as a designated sum for Mission consideration at the end of 2021.

Proposed, Mike Roberts; seconded Judy Wedderspoon. Agreed unanimously.

The allocation agreed amounted to a total of £5050, leaving a designated balance of £3625.

7 Risk Assessment: Katherine said that we had been asked to review our Risk Assessment at the beginning of November. She had carried out this review and distributed it to the PCC. However, the new lockdown means that this is now 'on hold' and a fresh review will be required as soon as the church can re-open for worship. The current Risk Assessment still stands, and the revised assessment will probably need to be agreed by the Standing Committee, on behalf of the PCC.

8 Churchwardens' Reports:

Katherine:

1. Firstly as we go into the second period of church closure I want to thank and pay tribute to my amazing team of stewards who have given so much time willingly to be on the door and clean after the services. They have been extremely flexible and have adapted to all the changes as necessary...and had even got their thermals ready when we thought we would have to freeze through the services.
2. Cranleigh Shines is picking up momentum and it is great that other parishes are taking the idea and rolling it out. We have got a form where they can request an adapted poster for their parish
Shalford Hersham
Effingham Leatherhead
Dunsfold and Hascombe
3. The Christmas tree will be put up on Saturday 28th ready for Advent. Because we cannot have the usual team of helpers we have had to reduce the size of the tree this year.
Antony and Margaret will decorate the outside tree as usual for which we are grateful.

We are also hoping to add a further decoration for Cranleigh Shines – my husband Richard has plans in mind they just need to come to fruition !! Keep an eye on the East Window

Katherine also mentioned that she was reviewing the membership of the PCC teams.

Mike:

On alternate Thursdays Lloyds Bank will be hiring the church car park from 10.30 to 12.00 for their mobile bank. This will be a good source of income!

The long-awaited faculty has at last been received for the church lighting scheme. Because of the delay, our preferred contractor cannot carry out the work before Easter. During the summer months we must keep the church free for weddings, so that we are now looking at late September onwards.

An implication of this is that the recovery of VAT could be in question. The Government's current VAT Recovery Scheme only runs until March 2021. If the scheme is not extended we could decide to purchase the required materials (valued at £28 000) before March and keep them for later installation. This would present an element of risk, although the firm is thought to be unlikely to go out of business.

For the moment we can wait to hear whether the scheme will be extended. Once we know this, a course of action will need to be approved by the PCC. Mike confirmed that the faculty is valid for twelve months.

9 Young People's Minister's Report

As a contribution to 'Cranleigh Shines, Gabrielle is encouraging people to make bauble-sized stars and bring them to the church office by 25th November, in time for them to be used in decorating the Christmas Tree outside the church.

Gabrielle held up a poster with the heading 'Christmas for Families', listing some of the Christmas events. These include: a virtual Christingle Service; a Christmas Eve Nativity; Christmas on Zoom, on Christmas Day.

Howard said that if 'Cranleigh Shines' is to be a success we should ensure that it receives good publicity. In this connection Alison Hendy will ask the Communications Team to contact the local magazines.

Sandra asked about posters for 'Cranleigh Shines', and Roy said that he would email posters to everyone, to be printed off and laminated.

10 Team Minutes: Owing to the lockdown, no meetings had taken place.

11 Rector's Business:.

Roy announced that St Nicolas Church would be holding its 850 year celebration on 6th December, with Bishop Jo as the visiting preacher. This would be a live service if possible – otherwise live streamed.

Roy recommended Sandra Keeping as a foundation governor at Cranleigh C of E Primary School and asked for the PCC's approval. This was seconded by Malcolm Bowles and received unanimous agreement.

Roy congratulated Gabrielle on being recommended for training for ordination. She has also been accepted for a special course in pioneer ministry. He commented that, although we are delighted for her, we shall be sorry to lose her next summer.

12 Any Other Business: There was none.

The meeting concluded with a song from Spring Harvest, introduced by Gabrielle, which she said the young people had adored.

The meeting ended at 8.25 p.m.

The next PCC meeting will be on Wednesday 13th January 2021 at 7.30 p.m. – probably via Zoom. ID 822 6229 4967. Passcode PCC